

St Joseph's School Board of Trustees - Minutes of meeting held on Wednesday 11th September in the Administration Building, St Joseph's School, Victoria Street Hawera.

Present: Geraldine Sumner (Principal), Anita Jordan (Chairperson), Terese Orchard, Julie Buitendijk, Mark Hughson, Ricson Torres, Jemma Johnston (recording minutes)

In Attendance: Karee Duncan

Apologies: Nathan Gray, Anna Hornby, John Wyatt

Meeting commenced 7.01pm

Welcome and opening prayer read by Anita

Anita explained that as Karee was part of the ERO review process she was present to provide an 'Educational voice'. Anita granted Karee full speaking rights.

By-election for staff rep

Motion: That Inge is appointed as the returning officer for the staff rep by-election.

Moved: Anita

Seconded: Jemma Carried

Anita and Inge have been strongly advised by NZSTA that the Election date should be pushed back to November 2019. Anita raised the point this would mean no staff rep at BOT meetings for a 3 month period. NZSTA have advised it is best practice for the whole process to be conducted in 1 term (rather than being interrupted by a school break) to allow for full engagement of all staff.

Motion: That the election date for the staff rep by-election is set for 15th November 2019.

Moved: Anita

Seconded: Terese Carried

7.06pm

Motion: That under section 48(1) of the Local Government Information and Meeting act 1987, to protect information that is currently subject to an obligation of confidence the public be excluded from the meeting from this point in the proceedings (7.06pm). General subject to be discussed is ERO draft report.

Moved: Anita - Carried

Anita Jordan
27/9/19

8.25pm **Resolved:** That meeting move back into 'open session'

Moved: Anita - Carried

Paula Helms (NZSTA) has offered to do training for the board around developing our charter. Anita will liaise with Paula to organise this.

Time needed to complete actions from publically excluded section of the meeting will necessitate pushing next BOT meeting (which was scheduled for 18th September) back one week.

Motion: That the next meeting for the BOT be held on Wednesday 25th September 2019.

Moved: Anita

Seconded: Geraldine Carried

Closing Prayer read by Anita

Dates for next meetings:

Finance committee meeting 13th September 2019 2pm

BOT 25th September 2019 7pm

There being no further business the meeting closed at 8.35pm

Minutes Approved

Date
