

St Joseph's School Board of Trustees - Minutes of meeting held on Thursday 29th August in the Administration Building, St Joseph's School, Victoria Street Hawera.

Present: Geraldine Sumner (Principal), Anita Jordan (Chairperson), Terese Orchard, Julie Buitendijk, Nathan Gray, Anna Hornby, John Wyatt, Jemma Johnston (recording minutes)

Apologies: Renee Anderson (Staff Rep), Mark Hughson, Ricson Torres

Meeting commenced 7.02pm

Welcome and opening prayer read by Anita

Purpose of this extra meeting is to continue through the agenda from August 21st. Time constraints prevented completion of the agenda at the last meeting. BOT wish to address ERO feedback as a top priority.

Correspondence

Incoming:

Parent complaint sent to Principal re extension maths (emailed out to all BOT 23-8-19 by Chairperson)

Invitation from Janelle Wright to Renee's leaving drinks

Outgoing: Nil

Concerns raised around confidentiality. Details discussed during "in committee" discussions in meeting of 21st August 2019 has got back to member of the BOT. Importance of confidentiality and code of Conduct highlighted.

By-election for staff rep

Inge has confirmed she can act as returning officer. She will do this during school time and therefore no extra payment will be required. Anita has checked with NZSTA and this is permissible.

Election date – Monday 14th October

Successful candidate will take office - Monday 21st October.

7.08pm

Motion: That under section 48(1) of the Local Government Information and Meeting act 1987, to protect information that is currently subject to an obligation of confidence and protect privacy of

Anita Jordan
29/8/19

individual(s) the public be excluded from the meeting from this point in the proceedings (7.08pm). Chairperson advised that the Board is now "in-committee". General subjects to be discussed are ERO update and Personnel update.

Moved: Anita - Carried

9.11pm **Resolved:** That meeting move back into 'open session'

Moved: Anita - Carried

General Business

Parent has made a request for a disabled car park. The request included for the car park to be covered as the time taken to get her child out of the car is significant.

Majority of BOT surprised to realise there is no disabled car park and agree this should be looked at. Nathan will liaise with parent to determine optimal location. Requirement at time of building administration block to have a specific number of car park spaces so will need to be mindful of this if a parking space needs to be made wider. Nathan to report back on possible location and cost estimate.

9.16pm

Motion: That under section 48(1) of the Local Government Information and Meeting act 1987, protect privacy of individual(s) the public be excluded from the meeting from this point in the proceedings (9.16). Chairperson advised that the Board is now "in-committee". General subject to be discussed is Complaint re Extension Maths.

Moved: Anita - Carried

9.30pm **Resolved:** That meeting move back into 'open session'

Moved: Anita - Carried

9.31pm Julie excused herself from the meeting

Renee's farewell drinks

BOT invited. BOT unanimously agreed to provide platters to value of \$150.

Closing Prayer read by Anita

Dates for next meetings:

BOT 18th September 2019

Personnel Meeting 2nd September, 11am, Geraldine's office

Health and safety walk around (Anna and Nathan)

Finance committee meeting – Jemma to contact Mark to enquire re suitable date and communicate to finance committee

There being no further business the meeting closed at 9.38pm

Minutes Approved

Date
